

PCNAK 2024 - Rules and Guidelines for Stall/booth

The Pentecostal Conference of North American Keralites (PCNAK) shall, from time to time, impose rules and guidelines regulating the use of the stall/booth at the conference / convention center. The rules and regulations so promulgated shall, in all respects, be consistent with the provisions of the George Brown Convention Center (GRB) Rules & Regulations (Published at the GRB Convention Center website)

These are Exhibitor Guidelines *only*. The George R. Brown Convention Center has the right to alter and/or amend these guidelines at any time. Please refer to the GRB Rules & Regulations for the complete guidelines of the GRB.

PCNAK conference is NOT a trade show. PCNAK is a fellowship of Indian origin, meeting annually in various cities of North America for the purpose of mutual edification, fellowship and renewing friendships. In the meantime, we are offering a limited space in the Pre-function area of GRB Conventions Center (level 3) by following the rules of GRB convention center to promote Christian ministries and limited businesses of registered delegates. In addition to the requirements from City of Houston and GRB Convention Center, delegates that are assigned a stall must follow instructions from PCNAK executives and other GRB officials.

- No stalls/booths are permitted without permission and all stalls must be closed without exception while the meetings are in progress.
- PCNAK Team shall assign the location of stall/booth based on availability and by following the rules and guidelines of GRB Convention Center. Exhibitors shall not move locations without approval.
- Publications of any sort which tarnishes the character of the saints of God, other exhibitors, officials/delegates of the conference or fundamental full Gospel truths of the Bible, will not be allowed for distribution or sale at the convention center.
- Cell phones and/or any electronic equipment that makes sound must be turned off or kept in silent mode while the meetings are in progress at different halls.
- As an attendee and as an exhibitor, shall agree to hold City of Houston, GRB Convention Center employees, PCNAK Executives, PCNAK National/local Team harmless from, and to defend against, any and all claims, charges, debts, demands and lawsuits.
- The PCNAK Executive officials and GRB Convention center reserves the right to add, modify, enhance, or remove any guideline, rule, and/or policy.
- There are no additional receipts that will be issued for stall/booth. Email confirmation shall be the receipt of payment.
- Delegates shall take a sponsorship package (any level of their choice) to be assigned stall/booth. This requirement may vary based on ministry/type of business.
- One table and one chair shall be assigned to each stall/booth.
- Stall/booth setup shall not start prior to 3PM July 4, 2024, and must clear the location and vacated by 2 PM, July 07, 2024
- All move-in and move-out of exhibits must be done only through designated loading docks, freight doors, and freight elevators. The main lobbies, escalators and passenger elevators are not to be used for this purpose.

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- Parking at the loading docks, the third level ramp, except for loading and unloading, is prohibited. Parking, loading and unloading on Avenida de las Americas in front of the building is strictly prohibited. Vehicles in violation of this policy will be towed at the owner's expense.
- All decorations, signs, banners, may not be taped, nailed, or otherwise attached to any ceiling, window, painted surface, or wall of the facility. Both the Show Manager and the Convention Service Manager must approve the location and method of installation of any special decorations or signs. The use of helium and helium balloons is prohibited in the facility. Adhesive-backed decals are not permitted to be distributed or used inside the facility, or in the immediate vicinity.
- No refund of stall/booth fee after assigning the stall/booth or signing the agreement whichever is first.
- If anyone is in violation of the rules or regulation, exhibitor will be asked to close the stall/booth by any office bearer of PCNAK 2024 and fee will not be refunded.
- Exhibitor shall not assign or sublet its exhibit space or share it with another exhibitor without prior written consent from PCNAK 2024.
- This agreement shall be interpreted under Texas law. The jurisdiction and venue for any dispute shall be Harris County, Texas, Houston Judicial District. No ambiguity in this agreement shall be interpreted against the drafter.
- PCNAK 2024 shall have final authority to interpret all rules and regulations governing the rules and guidelines for stall/booth.
- PCNAK 2024 reserves the right to make changes to the Terms at any time without notice. It is the exhibitor's responsibility to frequently review the Terms posted on the conference website for any changes.
- Exhibitors should conduct sales presentations and product demonstrations in a manner which assures all exhibitor personnel and attendees are within the contracted exhibit space and not encroaching on the aisle or neighboring exhibits.
- It is the responsibility of each exhibitor to arrange displays, product presentation, audio visual presentations, demonstration areas to ensure compliance.
- Exhibitors should be aware of local regulations regarding fire/safety and the environment which must be adhered to.
- The PCNAK 2024 is not responsible for any injury, loss, or damage that may occur to the exhibitors, agents, employees, property or any other person or property prior to, during or subsequent to the period covered by the exhibit contract.
- Additional rules/guidelines may apply.

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IN WITNESS WHEREOF, the parties have caused these rules/guidelines to be executed the day and year first below written. THUS DONE, I AND/OR WE HAVE READ, AND AGREE TO ABIDE BY THE TERMS OF THIS Rules/Guidelines.

PCNAK

Delegate / Exhibitor

Date

Date